

Board of Education
School District No. 155
Calumet City, Illinois
Regular Meeting

The Regular Meeting of the Board of Education of Calumet City School District No. 155 was called to order by President Davis at 6:30 pm. On the Roll, the following members were physically present and answered present; Davis, Stern, Oberman, Long, Franklin, Rising, and Miller.

Also present were: Dr. Joseph Zotto, Adam Jordan (recording secretary), Deborah Smith, Kimberly Nelson, Michelle Hessler, Jeanelle Smith, Charlie Russ, Idris Adewale, T. Adewale, Julie Hassel, Justin Valle, Norma Doyle, Jim Safarik, Adewale M., T. Jones, and Andrew Morgan.

Public Comment

Moved by Member Long, seconded by Member Miller, a motion that the Board open the floor to the public for comments. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

There were no members of the public that wished to comment.

Moved by Member Miller, seconded by Member Long, a motion that the Board close the floor to the public for comments. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Student Acknowledgement

Charlie Russ, Assistant Principal at Wentworth Intermediate, presented a fifth grade student at WIS to the Board, acknowledged the students achievements and strengths, and presented the student with a certificate. The student thanked his parents, Ms. Rising, and Mr. Russ for being his mentor.

Communications

There were no communications that needed to be read.

Consent Agenda

Moved by Member Stern, seconded by Member Oberman, a motion that the Board approve the consent agenda items as listed in the Meeting Agenda:

- a. Board Minutes for the regular and executive sessions of the 01/16/2020 regular Board meeting.
- b. FMLA for James Sloane and Nick Dwyer
- c. Retirement letters:
 - i. Maria Zamudio, effective 01/23/2020
 - ii. Julie Hassel, effective at the end of the 2024-2025 school year
 - iii. Judy Caban, effective at the end of the 2024-2025 school year
- d. School Safety Team
- e. FY21 School Calendar

Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Finance

Moved by Member Long, seconded by Member Oberman, a Motion to approve the gross payroll figure for the month of January 2020 in the amount of \$607,839.24. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Moved by Member Long, seconded by Member Oberman, a Motion to approve the following pre-list of invoices and authorize the Board President and Secretary to sign the appropriate documents: Pre-list dated 01/23/2020 (Voucher #1167) in the amount of \$21,589.18. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Moved by Member Miller, seconded by Member Long, a Motion to approve the following pre-list of invoices and authorize the Board President and Secretary to sign the appropriate documents: Pre-list dated 02/06/2020 (Voucher #1179) in the amount of \$10,474.47. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Moved by Member Stern, seconded by Member Long, a Motion to approve the following pre-list of invoices and authorize the Board President and Secretary to sign the appropriate documents: Pre-list dated 02/20/2020 (Voucher #1180) in the amount of \$648,615.90. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Buildings and Grounds

Member Stern noted that for the 7th year in a row, the district was 100% compliant on their ISBE life and safety compliance visit.

Moved by Member Stern, seconded by Member Oberman, a motion to approve the agreement with Beverly Snow and Ice Inc. for landscape maintenance services. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Moved by Member Long, seconded by Member Oberman, a motion to approve the agreement with Republic Services for waste management services. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Moved by Member Rising, seconded by Member Oberman, a motion to approve JMA's contract amendment covering design, bidding, and administration of the Woodrow Wilson roof project. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Moved by Member Miller, seconded by Member Rising, a motion to approve to release the Woodrow Wilson roof project for public bidding. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Teachers and Education

Moved by Member Long, seconded by Member Oberman, a motion to approve the Memorandum of Agreement with the Teacher Union regarding Public Act 101-591. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Moved by Member Miller, seconded by Member Oberman, a motion that the Board employ Cassandra Andrews as a 8th Grade English/Language Arts Teacher at Wentworth Jr. High for the 2019-2020 School Year, pending receipt of the required documents which include the Illinois State Background Investigation Report and place her on the appropriate Lane and Step of the 2019-2020 Salary Schedule. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Moved by Member Miller, seconded by Member Stern, a motion that the Board employ Faith Ramirez as a 7th Grade English/Language Arts Teacher at Wentworth Jr. High for the 2019-2020 School Year, pending receipt of the required documents which include the Illinois State Background Investigation Report and place her on the appropriate Lane and Step of the 2019-2020 Salary Schedule. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Moved by Member Miller, seconded by Member Stern, a motion that the Board employ Ann Ford as a Cleaner at Wentworth Intermediate School for the 2019-2020 School Year pending receipt of the required documents which include the Illinois State Background Investigation Report and place her on a starting pay rate of \$11.00 per hour. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Moved by Member Miller, seconded by Member Oberman, a motion that the Board approve the reassignment of Clare Magalski from Pre-K Teacher to Kindergarten Teacher starting for the 2020-2021 School Year. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Moved by Member Stern, seconded by Member Franklin, a motion that the Board approve the reassignment of Kathleen Millar from 2nd Grade Teacher to Kindergarten Teacher starting for the 2020-2021 School Year. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Member Rising read the enrollment total of 1,105 students.

Policy

Moved by Member Miller, seconded by Member Oberman, a motion that the Board approve policy 5:20-E; Resolution to Prohibit Sexual Harassment. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Moved by Member Stern, seconded by Member Oberman, a motion to approve and adopt the second reading of the policies listed in the meeting agenda (below):

Policy Number	Title
2:20	Powers and Duties of the School Board: Indemnification
2:20-E	Exhibit - Waiver and Modification Request Resource Guide
2:70	Vacancies on the School Board - Filling Vacancies

2:70-E	Checklist for Filling Board Vacancies by Appointment
2:100	Board Member Conflict of Interest
2:105	Ethics and Gift Ban
2:105-AP	Superintendent Committees
2:200	Types of School Board Meetings
2:220	School Board Meeting Procedure
2:220-E2	Motion to Adjourn to Closed Meeting
2:220-E6	Log of Closed Meeting Minutes
2:250-AP1	Administrative Procedure - Access to and Copying of District Public Records
2:250-AP2	Administrative Procedure - Protocols for Record Preservation and Development of Retention Schedules
2:250-E2	Exhibit - Immediately Available District Public Records and Web-Posted Reports and Records
2:260	Uniform Grievance Procedure
3:40-E	Checklist for the Superintendent Employment Contract Negotiation Process
4:15	Identity Protection
4:15-AP1	Protecting the Privacy of Social Security Numbers
4:15-AP2	Administrative Procedure - Treatment of Personally Identifiable Information Under Grant Awards
4:30	Revenue and Investments
4:60	Purchases and Contracts
4:60-AP1	Administrative Procedure - Purchases
4:60-AP3	Administrative Procedure - Criminal History Records Check of Contractor Employees
4:60-AP4	Administrative Procedure - Federal and State Award Procurement Procedures
4:80	Accounting and Audits
4:80-AP3	Administrative Procedure - Inventory Management for Federal and State Awards
4:150	Facility Management and Building Programs
4:170-AP1	Administrative Procedure - Comprehensive Safety and Security Plan

4:175-AP1	Criminal Offender Notification Laws; Screening
4:190-AP2	Administrative Procedure - Threat Assessment Team
5:10	Equal Employment Opportunity and Minority Recruitment
5:20	Workplace Harassment Prohibited
5:20-AP	Administrative Procedure - Sample Questions and Considerations for Conducting the Internal Harassment in the Workplace Investigation
5:20-E	Resolution to Prohibit Sexual Harassment
5:30	Hiring Process and Criteria
5:30-AP1	Administrative Procedure - Interview Questions
5:30-AP2	Administrative Procedure - Investigations
5:50	Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition
5:90	Abused and Neglected Child Reporting
5:100	Staff Development Program
5:120	Employee Ethics; Conduct; and Conflict of Interest
5:120-AP1	Administrative Procedure - Statement of Economic Interests for Employees
5:120-AP2	Administrative Procedure - Employee Conduct Standards
5:150-AP	Administrative Procedure - Personnel Records
5:200	Terms and Conditions of Employment and Dismissal
5:220-AP	Administrative Procedure - Substitute Teachers
5:250	Leaves of Absence
5:250-AP	Administrative Procedure - School Visitation Leave
5:285-AP	Administrative Procedure - Drug and Alcohol Testing for School Bus and Commercial Drivers
5:290	Employment Termination and Suspensions
6:20	School Year Calendar and Day
6:60	Curriculum Content
6:60-AP	Administrative Procedure - Comprehensive Health Education Program
6:150	Home and Hospital Instruction

6:170-AP2,E1	Administrative Procedure - District Annual Report Card Required by Every Student Succeeds Act (ESSA)
7:20	Harassment of Students Prohibited
7:50-AP	Administrative Procedure - School Admissions and Student Transfers To and From Non-District Schools
7:120	Closed Campus (policy number change only)
7:150	Agency and Police Interviews
7:180	Prevention of and Response to Bullying, Intimidation, and Harassment
7:190-AP6	Administrative Procedure - Guidelines for Investigating Sexting Allegations
7:190-AP7	Administrative Procedure - Student Discipline Guidelines
7.190-AP8	Administrative Procedure - Student Re-Engagement Guidelines
7.190-E3	Exhibit - Memorandum of Understanding
7.240-AP1	Administrative Procedure - Code of Conduct for Extracurricular Activities
7.270	Administering Medicines to Students
7:270-AP1	Administrative Procedure - Dispensing Medication
7.270-AP2	Administrative Procedure - Checklist for District Supply of Undesignated Asthma Medication, Epinephrine Injectors, Opioid Antagonists, and/or Glucagon
7.270-E1	Exhibit - School Medication Authorization Form
7.270-E2	Exhibit - School Medication Authorization Form - Medical Cannabis
7.290-AP	Administrative Procedure - Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program
7:340-AP1	Administrative Procedure - School Student Records
7.340-AP1, E1	Exhibit - Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records
7.340-AP2	Administrative Procedure - Storage and Destruction of School Student Records
7:340-AP2, E1	Exhibit - Letter Containing Schedule for Destruction of School Student Records
8:30	Visitors to and Conduct on School Property
8:95-AP	Administrative Procedure - Parental Involvement
8:95-E1	Exhibit - Letter Notifying Parents/Guardians of School Visitation Rights

Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

SCOPE

Member Miller noted there was no report.

FOIA Report

Dr. Zotto read the FOIA report below:

Date of Request	01/21/2020
Summary of Records Requested	<ol style="list-style-type: none">1. For each of the following school years: 2015-16, 2016-17, 2017-18, and 2018-19, and for each school in the District 155 system:<ol style="list-style-type: none">a. The total number of registered or enrolled students, categorized by race, grade, gender, and disability or IEP status of each student.b. The total number of disciplinary actions per student (identified by student ID code), identifying the race, grade, gender, and disability or IEP status of each student.c. A breakdown of the number of disciplinary actions by disciplinary category, District Student Discipline Policy Levels and subsections (e.g., verbal confrontation, insubordination/non-compliance, physical confrontation). In addition, a further breakdown of each disciplinary action, Student Discipline Policy level and subsection category by student race, grade, gender, and disability or IEP status.d. For each category of disciplinary action, District Student Discipline Policy Levels and subsection: a breakdown of the resulting discipline consequence: i.e., warning, detention, referral, parent conference, Saturday Detention ,in-school suspension, out-of-school suspension, referral to an alternative school, expulsion, police action, etc. (as well as any other category of discipline cited by District 155 Page 2 of 2 and its staff and agents) by student race, grade, gender, and disability or IEP status. In addition, a further breakdown of the number of days' duration for suspensions and expulsions. 2. District 155's current discipline policies, including any Board policies related to student discipline and any parts of any parent handbook or other document distributed to parents that contains information about student discipline policies. Additionally, a copy of the Parent/Student Handbook for District No. 155 and the Student Discipline Policy for District

	No. 155.
Status of Response	After filing an extension, responsive records were sent on 2/5/2020. The district asserted that a portion of the request was unduly burdensome as well.

Date of Request	01/30/2020
Summary of Records Requested	1. Any and all written agreements and/or contracts between Calumet City School District 155 and companies that provide content filtering and monitoring software for school district-issued devices for students, including (but not limited to) Bark, Securly, Go Guardian, etc.; and documents sufficient to show policies and guidelines for school district-issued devices for students.
Status of Response	After filing an extension, responsive documents were sent on 02/11/2020 via email.

Date of Request	02/05/2020
Summary of Records Requested	1. Please provide the name and email address of any certified staff (teachers, administrators, nurses, counselors, etc.) who are retiring this year.
Status of Response	There were no responsive records and the District responded with such on 2/5/20.

Teachers and Paraprofessional Unions

Norma Doyle discussed the plastic bottle cap school bench project at WIS and passed out a flyer to the Board members.

Dr. Zotto thanked the staff for their involvement and support in the life safety compliance audit.

Unfinished Business

There was no unfinished business to discuss.

New Business

Moved by Member Miller, seconded by Member Stern, a motion that the Board approve Deborah Smith to attend the SDE National Conference in Las Vegas, NV from July 6th to July

10th, 2020 with estimated expenses as follows: registration fee \$880.00, transportation of \$600.00, lodging of \$1,410.00, and other expenses in accordance with school board policy 5:60. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Discussion for the Good of the District

Charlie Russ acknowledged Ms. Weiss and Ms. Brown for an award that was won for outstanding performance at the jazz festival held at Prairie State College. He also thanked the staff and families for the third annual Valentine's Day dance. Another grant from Enchanted Backpack was mentioned.

Dr. Zotto highlighted the schools' monthly memos that have been added to the Board packets.

Executive Session

Moved by Member Stern, seconded by Member Oberman, a motion that the Board enter Executive Session pursuant to Section 2(c)(1) and Section 2(c)(2) of the Open Meetings Act to discuss the employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, and collective negotiating matters between the public body and its employees or their representatives. 5 ILCS 120/2(c)(1)(2). Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Time: 6:53

Moved by Member Long, seconded by Member Miller, a motion that the Board return to regular order of business. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Time: 8:27

Employment

Moved by Member Miller, seconded by Member Stern, a motion to Approve a 3% base rate of pay increase effective July 1, 2020, for non-bargaining unit educational support staff members, except Stacy Depa, Yolanda Ponce, Ma Alejandra Zamudio and Romana Alvarez, who will be increased to \$11.00 per hour. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Moved by Member Miller, seconded by Member Oberman, a Motion to Approve payment of a Board Meeting Stipend in the amount of \$2,500.00 to Adam Jordan for FY21. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Moved by Member Stern, seconded by Member Miller, a Motion to Approve 2020-2021 Employment Agreement with Assistant Principal James Safarik. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Moved by Member Stern, seconded by Member Oberman, a Motion to Approve 2020-2021 Employment Agreement with Assistant Principal Charles Russ. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Moved by Member Long, seconded by Member Miller, a Motion to Approve 2020-2021 Employment Agreement with Case Manager Kimberly Nelson. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Moved by Member Franklin, seconded by Member Miller, a Motion to Approve 2020-2021 Employment Agreement with Case Manager Jeanelle Smith. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Moved by Member Franklin, seconded by Member Oberman, a Motion to Approve 2020-2025 Employment Agreement with Principal Julie Hassel, as Board finds that Ms. Hassel has met her performance objectives and goals. Ayes; Davis, Stern, Oberman, Franklin, Rising, Miller. Nays; none. Abstain; Long. Motion carried, 6-0.

Moved by Member Davis, seconded by Member Oberman, a motion to take from the table the motions listed as items F, G, H, I, and J under the employment section of the meeting's agenda. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Moved by Member Long, seconded by Member Stern, a motion to approve Resolution Authorizing Retirement Incentive for Comptroller, Judy Caban, in consideration of her dedicated service to the District and its Administrative Office. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Adjourn

Moved by Member Miller, seconded by Member Oberman, a motion that the Board adjourn. Ayes; Davis, Stern, Oberman, Long, Franklin, Rising, Miller. Nays; none. Motion carried, 7-0.

Time: 8:35 pm

Board President

Board Secretary