

Board of Education
School District No. 155
Calumet City, Illinois

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August 16, 2018

REGULAR MEETING OF THE BOARD OF EDUCATION

The regular meeting of the Board of Education of the Calumet City School District No. 155 was called to order by President Long at 6:10 p.m. On the Roll the following members were physically present and answered present: Vall, Crull, Eveland, Oberman, Stern, and Long. Absent was Davis.

Also present were: Dr. Troy A. Paraday, Dr. Joseph H. Zotto, Deborah Smith, Michelle Hessler, Julie Hassel, Christine Gutowski, Tara Lawrence, Jeanelle Smith, Kimberly Nelson, Charlie Russ, Tom Jones, Angela Smith, Sharon Worrell-Schroader, and Yvette Franklin.

President Long led the Pledge of Allegiance.

Dr. Zotto asked the present administrators to introduce themselves.

The following administrators introduced themselves: Deborah Smith, Principal at Woodrow Wilson Elementary; Michelle Hessler, Director of Special Services; Julie Hassel, Principal at Wentworth Intermediate; Charlie Russ, Assistant Principal at Wentworth Intermediate; Tara Lawrence, Principal at Wentworth Junior High School; Jeanelle Smith, Case Manager for All Schools; and Kimberly Nelson, Case Manager for All Schools.

President Long presented a retirement gift to Christine Gutowski.

Dr. Zotto requested that the presentation from members of Preferred Meals be moved on the agenda to the current time.

Angela Smith and Thomas Jones from Preferred Meals introduced themselves and discussed their organization. They spoke on the regulations and compliance standards that are met by their organization as set out in the National School Lunch Program of which the Calumet City School District is a part of. The representatives invited the Board member for a visit to tour their facilities and to meet the President and staff members of Preferred Meals. They also addressed questions from Board members. Ms. Smith and Mr. Jones thanked the Board for their time and concluded their presentation.

Member Crull read the written communications which included a retirement letter from Christine Gutowski; retirement letter from Bernita Smith; retirement letter from Diane Ponce-Pertchi; resignation letter from Brandon Ford; resignation letter from Bria Hopkins; resignation letter from Brandie Terry; resignation letter from April Doorneweerd; and resignation letter from Sherry Dority.

Moved by Member Eveland, seconded by Member Oberman, the Board approve the Consent Agenda items:

- A. Board minutes for the Regular Board meeting and Executive Session of June 21, 2018.
- B. Retirement letters: Christine Gutowski, Bernita Smith, and Diane Ponce-Pertchi
- C. Resignation letters: Brandon Ford, Bria Hopkins, Brandie Terry, and April Doorneweerd, and Sherry Dority
- D. Reassignments: Tanya Zambrano, Rose Nugent, and Janet Ashogbon
- E. Agreement to join South Suburban School Purchasing Cooperative
- F. Empower Health Services, LLC Flu Vaccination Program Agreement
- G. Approve Dr. Joseph Zotto as being the School District 155 Homeless Liaison
- H. First Reading of Policies:

Policy	Title
2:170-AP	Administrative Procedure - Qualification Based Selection
3:40-E	Exhibit - Checklist for the Superintendent Employment Contract Negotiation Process
4:80	Accounting and Audits
4:80-AP1	Administrative Procedure - Checklist for Internal Controls
4:80-AP2	Administrative Procedure - Fraud, Waste, and Abuse Awareness Program
5:20-AP	Administrative Procedure - Sample Questions and Considerations for conducting the Internal Harassment in the Workplace Investigation
5:335	Educational Support Staff - Post Retirement Severance
6:60	Curriculum Content
6:60-E	Exhibit - Notice to Parents/Guardians of Students Enrolled in Family Life and Sex Education Classes

6:220-E1	Exhibit - Authorization to Participate in the Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct Agreement
6:220-E2	Exhibit - Bring Your Own Technology (BYOT) Program Student Guidelines
6:240	Field Trips
6:240-AP	Administrative Procedure - Field Trip Guidelines
7:20-AP	Administrative Procedure - Harassment of Students Prohibited
7:50	School Admissions and Student Transfers To and From Non-District Schools
7:180-AP1	Administrative Procedure - Prevention, Identification, Investigation, and Response to Bullying
7:180-AP1, E1	Exhibit - Resource Guide for Bullying Prevention
7:180-AP1, E2	Exhibit - Be a Hero by Reporting Bullying
7:180-AP1, E3	Exhibit - Memo to Staff Regarding Bullying
7:180-AP1, E4	Exhibit - Memo to Parents/Guardians Regarding Bullying
7:180-AP1, E5	Exhibit - Report Form for Bullying
7:180-AP1, E6	Exhibit - Interview Form for Bullying Investigation
7:180-AP1, E7	Exhibit - Response to Bullying
7:280-E2	Exhibit - Reporting and Exclusion Requirements for Common Communicable Diseases
7:280-E3	Exhibit - Prevention of Staphylococcal Infections for Schools
7:340-AP1	Administrative Procedure - School Student Records
7:340-AP1, E1	Exhibit - Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records

Unanimous voice vote. Motion carried.

REPORTS

Finance

Moved by Member Eveland, seconded by Member Crull, that the Board approve the gross payroll figure for the month of June 2018 in the total amount of \$1,460,880.08 and July 2018 in the total amount of \$209,798.86. Valle, aye; Crull, aye; Eveland, aye; Oberman, aye; Stern, aye; Long, aye. Motion carried 6-0.

Moved by Member Eveland, seconded by Member Oberman, that the Board approve the following pre-lists of invoices and authorize the Board President and Secretary to sign the appropriate documents.

- a. Pre-list dated 07/25/2018 (Voucher #1011) in the amount of \$324,847.76
- b. Pre-list dated 08/16/2018 (Voucher #1030) in the amount of \$543,226.05

Valle, aye; Crull, aye; Eveland, aye, excluding Vendor #9981; Oberman, aye; Stern, aye; Long, aye. Motion carried 6-0.

Moved by Member Eveland, seconded by Member Crull, that the Board establish a Hearing date of September 20, 2018 at 6:00 p.m. for the FY19 Budget with the Regular Board meeting directly following. Valle, aye; Crull, aye; Eveland, aye; Oberman, aye; Stern, aye; Long, aye; Motion carried 6-0.

Moved by Member Eveland, seconded by Member Oberman, that the Board approve a one (1) year contract with Sunbelt Staffing for Speech/Language Pathologist, Heba Khalil. Valle, aye; Crull, aye; Eveland, aye; Oberman, aye; Stern, aye; Long, aye. Motion carried 6-0.

Buildings and Grounds

Member Eveland turned the floor over to Mary Valle, who explained that almost everything that was planned for the summer has been accomplished.

Teachers and Education

Moved by Member Eveland, seconded by Member Valle, that the Board employ Edward Roseberry, Custodian, for the 2018-2019 School year pending receipt of the required documents which include the Illinois State Background Investigation Report and placing them on the appropriate entry level pay. Valle, aye; Crull, aye; Eveland, aye; Oberman, aye; Stern, aye; Long, aye. Motion carried 6-0.

Moved by Member Eveland, seconded by Member Oberman, that the Board employ Sandra Randolph, Library Aide, for the 2018-2019 School year pending receipt of the required documents which include the Illinois State Background Investigation Report and placing them on the appropriate entry level pay. Valle, aye; Crull, aye; Eveland, aye; Oberman, aye; Stern, aye; Long, aye. Motion carried 6-0.

Moved by Member Eveland, seconded by Member Oberman, that the Board employ Stacy Amos, Secretary, for the 2018-2019 School year pending receipt of the required documents which include the Illinois State Background Investigation Report and placing them on the appropriate entry level pay. Valle, aye; Crull, aye; Eveland, aye; Oberman, aye; Stern, aye; Long, aye. Motion carried 6-0.

Moved by Member Eveland, seconded by Member Oberman, that the Board employ Sharron Morgan, 1st grade teacher, for the 2018-2019 School year pending receipt of the required documents which include the Illinois State Background Investigation Report and placing them on the appropriate Lane and Step of the 2018-2019 schedule. Valle, aye; Crull, aye; Eveland, aye; Oberman, aye; Stern, aye; Long, aye. Motion carried 6-0.

Moved by Member Valle, seconded by Member Crull, that the Board employ Meredith Robertson, 6th - 8th grade STEM teacher, for the 2018-2019 School year pending receipt of the required documents which include the Illinois State Background Investigation Report and placing them on the appropriate Lane and Step of the 2018-2019 schedule. Valle, aye; Crull, aye; Eveland, aye; Oberman, aye; Stern, aye; Long, aye. Motion carried 6-0.

Moved by Member Eveland, seconded by Member Oberman, that the Board employ Christopher Nicholson, Boy's Physical Education teacher, for the 2018-2019 School year pending receipt of the required documents which include the Illinois State Background Investigation Report and placing them on the appropriate Lane and Step of the 2018-2019 schedule. Valle, aye; Crull, aye; Eveland, aye; Oberman, aye; Stern, aye; Long, aye. Motion carried 6-0.

Moved by Member Eveland, seconded by Member Oberman, that the Board approve the contract for the following certified administrative personnel, Kimberly Nelson, Case Manager, for the 2018-2019 School year pending receipt of the required documents which include the Illinois State Background Investigation Report. Valle, aye; Crull, aye; Eveland, aye; Oberman, aye; Stern, aye; Long, aye. Motion carried 6-0.

Member Crull read the enrollment total of 683 students. Dr. Zotto then advised that the districts expects a rise to around 1,100 students in the near future.

Scope

Member Valle stated there was nothing currently to report regarding Scope. Dr. Paraday states that legislators are currently in recess.

Unfinished Business

Dr. Zotto stated that there was no unfinished business to discuss.

New Business

Moved by Member Valle, seconded by Member Eveland, that the Board allow Member Stern to attend the 2018 Annual CUBE conference. Valle, aye; Crull, aye; Eveland, aye; Oberman, aye; Stern, aye; Long, aye. Motion carried 6-0.

Dr. Paraday discussed the tentative FY19 budget and asked the Board members to call him with any questions or concerns.

Courtesy extended to the public for comments

Moved by Member Valle, seconded by Member Crull, that the Board open the floor to the public for comments. Unanimous voice vote, motion carried 6-0.

Moved by Member Valle, seconded by Member Eveland, that the board close the floor to the public for comments. Unanimous voice vote, motion carried 6-0.

Discussion for the good of the School District

Dr. Zotto spoke regarding ISBE designations and continuous school improvement. Dr. Zotto noted that the District will continue working toward increasing student achievement through the strategic process that has been developed with each school and their leadership teams.

Dr. Paraday discussed a meeting with the Mayor regarding the November referendum. Dr. Paraday informed the Board that he provided the Mayor with handouts to share with the aldermans. He also explained that campaigning for the referendum is not allowed.

Adjournment

Moved by Member Stern, seconded by Member Oberman, the Board adjourn. Voice vote.
Motion carried, 5-0-1 abstain.

Adjourned 6:42 p.m.

Stanley Long, President

Barbara Crull, Secretary