

**Board of Education  
School District No. 155  
Calumet City, Illinois  
Regular Meeting  
February 10, 2022**

The Regular Meeting of the Board of Education of Calumet City School District No. 155 was called to order by President Davis on February 10, 2022 at 6:30 pm. On the Roll, the following members were physically present and answered present; Davis, Oberman, Long, Franklin and Miller. Absent; Stern and Rising.

Also present were: Dr. Joseph Zotto, Adam Jordan, Tara Lawrence, Julie Stephan, Amber Jackson, Andrew Morgan, Valerie Wilhoite and Micaela Smith.

**Public Comment**

Moved by Member Miller, seconded by Member Long, a motion to open the floor to the public for comment. Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

There was no public comment.

Moved by Member Franklin, seconded by Member Miller, a motion to close the floor to the public for comment. Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

**Communications** - none.

**Auditor Presentation**

Stephanie Blanco, Partner at John Kaserak, Co. presented to the board on the uniform guidance report and the annual financial report for the FY21 audit. It was noted that the audit gave a clean opinion. There were three findings that were all related to late filings and it was noted that this was consistent with all of their clients this year due to the large increase in federal grants. It was indicated that the district has the highest ISBE rating of recognition with a 3.7 out of 4 score. The balance sheets were summarized, it was noted that FY21 had an excess of over 1.4M which was a sizeable increase from the previous year and that there was a net change of 1.1M in ending fund balance. The continuing decline of property tax collections was also highlighted.

**Administrator Presentation**

Andrew Morgan, Principal at WJH, presented to the board on an upcoming college and career readiness pilot program. He also presented an eighth grade student with a certificate of outstanding achievement and highlighted some of the student's strengths. The student also gave a speech to the board thanking them for the opportunity and thanking WJH staff and her family for their support.

**Consent Agenda**

Moved by Member Franklin, seconded by Member Oberman, a motion to approve the consent agenda items as listed in the Meeting Agenda (below):

- a. Board Meeting Minutes:

- i. Regular Board Meeting and Closed Session on 12/09/2021
  - ii. Regular Board Meeting and Closed Session on 01/19/2022
  - iii. Special Board Meeting and Closed Session on 01/27/2022
  - iv. Public Hearing: Petition to Opt Out of Summer Food Service Program on 02/07/2022
  - v. Accept and approve the following closed session minutes remain closed to the public because the need for confidentiality still exists as to all or part of the minutes: 02/11/2021, 03/11/2021, 04/15/2021, 05/13/2021, 06/10/2021, 07/28/2021, 08/12/2021, 09/09/2021, and 10/28/2021.
- b. FMLA leave:
    - i. Jane Librizzi
    - ii. Brandy Weiss
  - c. Resignation letter from Scott Kooima, effective 01/28/2022

Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

### **Finance**

Moved by Member Long, seconded by Member Franklin, a Motion was made to approve the gross payroll figure for the month of January, 2022 in the amount of \$591,273.95. Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

Moved by Member Franklin, seconded by Member Davis, a Motion was made to approve the following pre-list of invoices and authorize the Board President and Secretary to sign the appropriate documents:

- Pre-list dated 01/21/2022 (Voucher #1170) in the amount of \$22,885.27.

Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

Moved by Member Long, seconded by Member Miller, a Motion was made to approve the following pre-list of invoices and authorize the Board President and Secretary to sign the appropriate documents:

- Pre-list dated 01/26/2022 (Voucher #1171) in the amount of \$25,532.89.

Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

Moved by Member Franklin, seconded by Member Miller, a Motion was made to approve the following pre-list of invoices and authorize the Board President and Secretary to sign the appropriate documents:

- Pre-list dated 02/10/2022 (Voucher #1184) in the amount of \$292,184.78.

Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

Moved by Member Miller, seconded by Member Oberman, a Motion was made to Approve the Resolution Providing for Abatement of 2021 and 2022 Taxes in Order to Obtain Fiscal Year 2022 Property Tax Relief Grant. Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

Moved by Member Franklin, seconded by Member Oberman, a Motion was made to Approve Memorandum of Understanding: Stipend Payment to Paraprofessional. Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

Moved by Member Long, seconded by Member Franklin, a Motion was made to Approve Agreement with Finals site for District Website Product and Services. Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

Moved by Member Franklin, seconded by Member Oberman, a Motion was made to Approve Agreement with Sunbelt Staffing for Registered Nurse Position. Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

Moved by Member Long, seconded by Member Oberman, a Motion was made to Approve the Amendment to the Preferred Meals Agreement. Ayes; Davis, Oberman, Long, Franklin. Nays; Miller. Motion carried, 4-1.

Moved by Member Long, seconded by Member Davis, a Motion was made that the Board reject all bids received for bid packages number 1: roofing, due to budget consideration. Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

Moved by Member Miller, seconded by Member Davis, a Motion was made that the Board approve and accept bid package number 1, excavation, from Olthoff, Inc. in the negotiated amount of \$125,000.00. Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

Moved by Member Miller, seconded by Member Oberman, a Motion was made that the Board approve and accept bid package number 2, concrete, from Olthoff, Inc. in the negotiated amount of \$119,000.00. Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

Moved by Member Miller, seconded by Member Davis, a Motion was made that the Board approve and accept bid package 3, general construction, from Knudsen Construction, Inc. in the negotiated amount of \$693,000.00. Ayes; Davis, Oberman, Franklin and Miller. Nays; none. Abstain; Long. Motion carried, 4-0.

Moved by Member Miller, seconded by Member Oberman, a Motion was made that the Board approve and accept bid package 4, electric, from Kreykes Electric, Inc. in the negotiated amount of \$56,725.00. Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

Moved by Member Franklin, seconded by Member Miller, a Motion was made that the Board approve and accept bid package 5, flooring, from Spec Athletic, Inc. in the negotiated amount of \$133,600.20. Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

Moved by Member Long, seconded by Member Oberman, a Motion was made that the board reject all locker bids received due to budget consideration. Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

Moved by Member Long, seconded by Member Franklin, a Motion was made Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

### **Buildings and Grounds**

Dr. Zotto highlighted what the board just passed in the bid packages of a new WJH gym floor, a playground at Wilson and outdoor learning pavilions at WJH and WIS.

## Teachers and Education

Moved by Member Long, seconded by Member Franklin, a Motion was made that the board employ Ulises Orozco as a Custodian at Wentworth Intermediate School for the 2021-2022 school year, pending receipt of the required documents which includes the Illinois State Background Investigation Report, and place him on the appropriate entry level pay. Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

Member Stern read the enrollment total: 992 students.

## Policy

Moved by Member Franklin, seconded by Member Oberman, a motion to Approve the Second Reading and Adopt the Policies as Listed in the Meeting Agenda (below).

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| 2:20, Powers and Duties of the School Board; Indemnification                               |
| 2:105, Ethics and Gift Ban   |
| 2:150-AP, Superintendent Committees  |
| 2:220, School Board Meeting Procedure  |
| 2:220-E1, Board Treatment of Closed Meeting Verbatim Recordings and Minutes                |
| 2:220-E3, Closed Meeting Minutes   |
| 2:220-E5, Semi-Annual Review of Closed Meeting Minutes                                     |
| 2:220-E6, Log of Closed Meeting Minutes  |
| 2:220-E8, School Board Records Maintenance Requirements and FAQs                           |
| 2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records |
| 2:260, Uniform Grievance Procedure   |
| 3:40, Superintendent   |
| 3:50, Administrative Personnel Other Than the Superintendent                               |
| 3:60, Administrative Responsibility of the Building Principal                              |
| 4:60, Purchases and Contracts  |
| 4:60-AP1, Purchases  |
| 4:60-AP4, Federal and State Award Procurement Procedures                                   |
| 4:110, Transportation  |
| 4:160, Environmental Quality of Buildings and Grounds                                      |
| 4:165, Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors               |
| 4:170, Safety  |

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| 4:170-AP1, Comprehensive Safety and Security Plan  |
| 4:170-AP2, Routine Communications Concerning Safety and Security   |
| 4:170-AP2, E5, Notice to Parents/Guardians of Lockdown Drill; Opt-out  |
| 4:175, Convicted Child Sex Offender; Screening; Notifications  |
| 4:175-AP1, Criminal Offender Notification Laws; Screening  |
| 5:10, Equal Employment Opportunity and Minority Recruitment  |
| 5:20, Workplace Harassment Prohibited  |
| 5:20-AP, Sample Questions and Considerations for Conducting the Internal Harassment in the Workplace Investigation |
| 5:30, Hiring Process and Criteria  |
| 5:30-AP1, Interview Questions  |
| 5:30-AP2, Investigations   |
| 5:30-AP2, E1, Notice of Preliminary Hiring Decision Based on Conviction Record                                     |
| 5:30-AP2, E2, Notice of Final Hiring Decision Based on Conviction Record   |
| 5:50, Drug- and Alcohol- Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition                            |
| 5:90, Abused and Neglected Child Reporting   |
| 5:90-AP, Coordination with Children's Advocacy Center  |
| 5:100, Staff Development Program   |
| 5:100-AP, Staff Development Program  |
| 5:120, Employee Ethics; Conduct; and Conflict of Interest  |
| 5:120-AP2, Employee Conduct Standards  |
| 5:120-AP2, E, Expectations and Guidelines for Employee- Student Boundaries   |
| 5:125, Personal Technology and Social Media; Usage and Conduct   |
| 5:150, Personnel Records   |
| 5:185, Family and Medical Leave  |
| 5:185-AP, Resource Guide for Family and Medical Leave  |
| 5:200, Terms and Conditions of Employment and Dismissal  |
| 5:210, Resignations  |
| 5:220, Substitute Teachers   |

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| 5:220-AP, Substitute Teachers  |
| 5:250, Leaves of Absence   |
| 5:260, Student Teachers  |
| 6:15, School Accountability  |
| 6:20, School Year Calendar and Day   |
| 6:50, School Wellness  |
| 6:60, Curriculum Content   |
| 6:60-AP1, Comprehensive Health Education Program   |
| 6:60-AP1, E1, Notice to Parents/Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and/or Opt- outsStudents Enrolled in Family Life and Sex Education Class |
| 6:60-AP1, E2, Resources for Biking and Walking Safety Education  |
| 6:60-AP3, Developmentally Appropriate Consent Education  |
| 6:100-AP, Dissection of Animals  |
| 6:120, Education of Children with Disabilities   |
| 6:130, Program for the Gifted  |
| 6:135, Accelerated Placement Program   |
| 6:135-AP, Accelerated Placement Program Procedures   |
| 6:180, Extended Instructional Programs   |
| 6:220, Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct   |
| 6:300, Graduation Requirements   |
| 6:300-E2, State Law Graduation Requirements  |
| 6:300-E3, Form for Exemption from Financial Aid Application Completion   |
| 6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students   |
| 6:320, High School Credit for Proficiency  |
| 6:340, Student Testing and Assessment Program  |
| 7:10, Equal Educational Opportunities  |
| 7:20, Harassment of Students Prohibited  |
| 7:20-AP, Harassment of Students Prohibited   |
| 7:50, School Admissions and Student Transfers To and From Non-District Schools   |

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| 7:60, Residence   |
| 7:60-AP1, Challenging a Student's Residence Status  |
| 7:60-AP2, E1, Letter of Residence from Landlord in Lieu of Lease  |
| 7:60-AP2, E2, Letter of Residence to Be Used When the Person Seeking to Enroll a Student Is Living with a District Resident |
| 7:60-AP2, E3, Evidence of Non-Parent's Custody, Control, and Responsibility of a Student                                    |
| 7:70, Attendance and Truancy  |
| 7:80, Release Time for Religious Instruction/ Observance  |
| 7:150, Agency and Police Interviews   |
| 7:160, Student Appearance   |
| 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment   |
| 7:190, Student Behavior   |
| 7:190-AP3, Guidelines for Reciprocal Reporting of Criminal Offenses Committed by Students.                                  |
| 7:190-AP4, Use of Isolated Time Out, Time Out, and Physical Restraint   |
| 7:190-AP5, Student Handbook – Electronic Devices  |
| 7:190-AP6, Guidelines for Investigating Sexting Allegations   |
| 7:190-E1, Aggressive Behavior Reporting Letter and Form   |
| 7:190-E2, Student Handbook Checklist  |
| 7:190-E3, Memorandum of Understanding   |
| 7:190-E4, Acknowledgement of Receiving Student Behavior Policy and Student Conduct Code                                     |
| 7:200, Suspension Procedures  |
| 7:200-E1, Short Term Out-of-School Suspension (1-3 Days) Reporting Form   |
| 7:200-E2, Long Term Out-of-School Suspension (4-10 Days) Reporting Form   |
| 7:210, Expulsion Procedures   |
| 7:210-E1, Notice of Expulsion Hearing   |
| 7:240, Conduct Code for Participants in Extracurricular Activities  |
| 7:240-AP1, Code of Conduct for Extracurricular Activities   |
| 7:250, Student Support Services   |
| 7:250-AP2, Protocol for Responding to Students with Social, Emotional, or Mental Health Needs                               |

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| 7:260, Exemption from Physical Education  |
| 7:280-E2, Reporting and Exclusion Requirements for Common Communicable Diseases                               |
| 7:290, Suicide and Depression Awareness and Prevention  |
| 7:290-AP, Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program        |
| 7:310, Restrictions on Publications; Elementary Schools   |
| 7:310-AP, Guidelines for Student Distribution of Non-School Sponsored Publications; Elementary Schools        |
| 7:340, Student Records  |
| 7:340-AP1, School Student Records   |
| 7:340-AP1, E1, Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records |
| 7:345, Use of Educational Technologies; Student Data Privacy and Security                                     |
| 7:345-AP, Use of Educational Technologies; Student Data Privacy and Security                                  |
| 7:345-AP, E4, Notice of Parent Rights Regarding Student Covered Information                                   |
| 7:345-AP, E5, Parent Request Form for Student Covered Information   |
| 7:345-AP, E6, Parent Request Form for Correction of Student Covered Information                               |
| 8:70, Accommodating Individuals with Disabilities   |
| 8:95-AP, Parental Involvement   |
| 8:100, Relations with Other Organizations and Agencies  |

Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

Moved by Member Franklin, seconded by Member Miller a motion was made to discontinue policy 6:90. Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

Moved by Member Franklin, seconded by Member Oberman a motion was made to approve the first reading and adopt policy 6:30. Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

Moved by Member Franklin, seconded by Member Oberman a motion was made to approve the resolution approving travel, meal, and lodging policy. Ayes; Davis, Oberman, Franklin and Miller. Nays; Long. Motion carried, 4-0.

## **SCOPE**

IASB removing themselves from NSBA and potential changes to the state masking mandates were discussed.

## **FOIA Report**

Dr. Zotto read the FOIA report below:



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| <b>Date of Request</b>              | January 18, 2022  |
| <b>Summary of Records Requested</b> | <ul style="list-style-type: none"> <li>• Please provide the name and email address of any certified staff (teachers, administrators, nurses, counselors, etc.) who are retiring this year.</li> </ul> |
| <b>Status of Response</b>           | Requested documents were sent via email on January 19, 2022   |

### **FOIA Report**

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| <b>Date of Request</b>              | January 11, 2022  |
| <b>Summary of Records Requested</b> | <ul style="list-style-type: none"> <li>• access to and/or a copy of documentation of remote learning equipment reported as missing, damaged, broken, stolen or otherwise unavailable for use</li> <li>• information in aggregate including (if available): type of device, school that device-assigned student attends, date of issuance, data or report of loss, and any other relevant information</li> <li>• documentation showing the total number of remote learning equipment assigned</li> </ul> |
| <b>Status of Response</b>           | Requested documents were sent via email on January 19, 2022   |

### **Teachers and Paraprofessional Unions**

Ms. Stephan highlighting Ms. Jackson as the teacher of the month. Ms. Wilhoite highlighted a food service worker at Wilson Elementary.

### **Unfinished Business**

President Davis advised that she reached Dr. Steyskal who was willing to come for another board training session and that the plan was to have that session scheduled after the April NSBA conference. She informed that board to send potential topics for discussion at that session to Vice President Stern.

### **Discussion for the good of the School District**

Topics that were discussed included the proposed FY23 school calendar, the administrator professional development conference in June, cybersecurity needs and potential vendor services for governance, the hard work of the board and staff, and current activities across the schools in honor of Black History Month.

**Executive Session**

Moved by Member Long, seconded by Member Miller, a motion that the Board enter Executive Session pursuant to Section 2(c)(1)(2) of the Open Meetings Act to discuss the employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(1), (2). Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

Time: 7:22 pm.

Moved by Member Long, seconded by Member Miller, a motion that the Board return to regular order of business. Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

Time: 8:17 pm.

**Adjournment**

Moved by Member Miller, seconded by Member Franklin, a motion that the Board adjourn. Ayes; Davis, Oberman, Long, Franklin and Miller. Nays; none. Motion carried, 5-0.

Time: 8:19 pm

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**Board President**

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**Board Secretary**